

**Peter James Lee Small Church Revitalization Grant  
Application Cover Sheet**

**Applicant Information**

Church: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ Region : \_\_\_\_\_

\_\_\_\_\_

**Contact Person for Project**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_

**Project Information**

Project Title: \_\_\_\_\_

Brief Project Description (40 words max): \_\_\_\_\_

\_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_ Total Project Budget: \$ \_\_\_\_\_

## Required Documentation Provided

By signing below, you verify that all documents listed below are complete and enclosed. You also certify that all required annual Diocesan parochial reports have been submitted. Proposals submitted with incomplete documentation or reports may be returned.

### Proposal Information

- ☐ Cover Sheet
- ☐ Narrative
- ☐ Project Budget
- ☐ Project Timetable
- ☐ Current operating budget for applicant entity
- ☐ Most recent audited financial statement for applicant

### Diocesan Reports

- ☐ All required parochial and financial reports have been submitted.
- ☐ We have submitted a 2025 financial pledge to the Diocese of Virginia.

- ☐ We have received a Peter James Lee Small Church Revitalization grant in the past.

If so, what year(s): \_\_\_\_\_

- ☐ Our final report(s) have been submitted to the Diocese of Virginia

(Please note: Final reports from previous Peter James Lee Small Church Revitalization grants must be on file with the Diocese of Virginia before new proposals will be considered.)

### Signature Required (1/2):

Rector / Vicar / Priest-in-Charge / Sr. Warden

### Signature Required (2/2):

Senior Warden / Treasurer

\_\_\_\_\_  
Print or Type Name and Title

\_\_\_\_\_  
Print or Type Name and Title

Submit complete grant application **no later than March 13, 2026**  
via email to: [giving@episcopalvirginia.org](mailto:giving@episcopalvirginia.org)

Or via mail to: Attention Emily Davis  
The Diocese of Virginia  
110 West Franklin Street,  
Richmond, Virginia 23220