PRAESIDIUM
— ACADEMY —

Praesidium Academy Quick Start Guide
Enroll by Sublicense Registration Code

Welcome to Praesidium Academy! Below, you will find instructions for enrolling and logging in to training. If you have any questions, please contact Gloria Parham at gparham@thediocese.net or via phone 804-622-3189.

To Enroll:

1. Go to https://www.praesidiumacademy.com/redeem
2. Fill in your contact information including First Name, Last Name, Email Address, and desired Password.
3. Enter the appropriate registration code for your organization (attached spreadsheet OR ask your Administrator).
4. Click **Validate** to confirm registration code.
5. Click the checkbox to agree to the Terms & Conditions.
6. Click **Redeem.**
7. Write down your user login and password for future reference.
8. Answer the **Registration Questions** about your status and role within the organization.
9. Click **Save & Continue.**
10. To begin taking training immediately, scroll down and click a course to start the content.

Organization Name	Registration Code
Episcopal Diocese of Virginia	reg-ediovirginia-804-diocese
Episcopal Diocese of Virginia - Abingdon Church, White Marsh	reg-ediovirginia-804-abingdonwhitemarsh
Episcopal Diocese of Virginia - All Saints' Sharon Chapel, Alexandria	reg-ediovirginia-703-saintsalexandria
Episcopal Diocese of Virginia - All Saints', Richmond	reg-ediovirginia-804-saintsrichmond
Episcopal Diocese of Virginia - Aquia Church, Stafford	reg-ediovirginia-804-aquiastafford
Episcopal Diocese of Virginia - Buck Mountain Church, Earlysville	reg-ediovirginia-804-buckmountainearlysville
Episcopal Diocese of Virginia - Calvary Church, Front Royal	reg-ediovirginia-540-calvaryfrontroyal
Episcopal Diocese of Virginia - Calvary Church, Hanover	reg-ediovirginia-804-calvaryhanover
Episcopal Diocese of Virginia - Christ Church, Alexandria	reg-ediovirginia-703-christchurchalexandria
Episcopal Diocese of Virginia - Christ Church, Charlottesville	reg-ediovirginia-434-christcharlottesville
Episcopal Diocese of Virginia - Christ Church, Glen Allen	reg-ediovirginia-804-christglenallen

Episcopal Diocese of Virginia - Christ Church, Gordonsville	reg-ediovirginia-540-christgordonsville
Episcopal Diocese of Virginia - Christ Church, Lucketts, Leesburg	reg-ediovirginia-804-christluckettsleesburg
Episcopal Diocese of Virginia - Christ Church, Luray	reg-ediovirginia-804-christluray
Episcopal Diocese of Virginia - Christ Church, Middlesex	reg-ediovirginia-804-christmiddlesex
Episcopal Diocese of Virginia - Christ Church, Spotsylvania	reg-ediovirginia-804-christspotsylvania
Episcopal Diocese of Virginia - Christ Church, Winchester	reg-ediovirginia-804-christwinchester
Episcopal Diocese of Virginia - Church of Our Saviour, Charlottesville	reg-ediovirginia-434-saviourcharlottesville
Episcopal Diocese of Virginia - Church of Our Saviour, Montpelier	reg-ediovirginia-804-cosmontpelier
Episcopal Diocese of Virginia - Church of St. Clement, Alexandria	reg-ediovirginia-703-clementalexandria
Episcopal Diocese of Virginia - Church of the Epiphany, Richmond	reg-ediovirginia-804-epiphanyrichmond
Episcopal Diocese of Virginia - Church of the Good Shepherd, Burke	reg-ediovirginia-703-shepherdburke
Episcopal Diocese of Virginia - Church of the Holy Cross, Batesville	reg-ediovirginia-540-crossbatesville
Episcopal Diocese of Virginia - Church of the Holy Cross, Dunn Loring	reg-ediovirginia-804-holycrossdunnloring
Episcopal Diocese of Virginia - Church of the Incarnation, Mineral	reg-ediovirginia-804-incarnationmineral
Episcopal Diocese of Virginia - Church of the Messiah, Fredericksburg	reg-ediovirginia-540-messiahfredericksburg
Episcopal Diocese of Virginia - Church of the Spirit, Alexandria	reg-ediovirginia-703-emmanuelalexandria
Episcopal Diocese of Virginia - Cunningham Chapel Parish, Millwood	reg-ediovirginia-804-cunninghammillwood
Episcopal Diocese of Virginia - Emmanuel, Alexandria	reg-ediovirginia-703-emmanuelalexandria
Episcopal Diocese of Virginia - Emmanuel, Brook Hill, Richmond	reg-ediovirginia-804-hillrichmond
Episcopal Diocese of Virginia - Emmanuel, Delaplane	reg-ediovirginia-804-emmanueldelaplane
Episcopal Diocese of Virginia - Emmanuel, Greenwood	reg-ediovirginia-804-emmanuelgreenwood
Episcopal Diocese of Virginia - Emmanuel, Harrisonburg	reg-ediovirginia-540-emmanuelharrisonburg
Episcopal Diocese of Virginia - Emmanuel, Middleburg	reg-ediovirginia-804-emmanuelmiddleburg
Episcopal Diocese of Virginia - Emmanuel, Woodstock	reg-ediovirginia-804-emmanuelwoodstock

Episcopal Diocese of Virginia - Epiphany, Oak Hill, Oak Hill	reg-ediovirginia-571-epiphanyoakhill
Episcopal Diocese of Virginia - Good Shepherd-of-the-Hills, Free Union	reg-ediovirginia-804-goodshepherdfreeunion
Episcopal Diocese of Virginia - Grace & Holy Trinity, Richmond	reg-ediovirginia-804-gracetrinityrichmond
Episcopal Diocese of Virginia - Grace Church, Alexandria	reg-ediovirginia-703-gracealexandria
Episcopal Diocese of Virginia - Grace Church, Berryville	reg-ediovirginia-540-graceberryville
Episcopal Diocese of Virginia - Grace Church, Cismont, Keswick	reg-ediovirginia-434-gracecismontkeswick
Episcopal Diocese of Virginia - Grace Church, Goochland	reg-ediovirginia-804-gracegoochland
Episcopal Diocese of Virginia - Grace Church, Kilmarnock	reg-ediovirginia-804-gracekilmarnock
Episcopal Diocese of Virginia - Grace Church, The Plains	reg-ediovirginia-804-gracetheplains
Episcopal Diocese of Virginia - Grace-on-the-Hill (Richmond)	reg-ediovirginia-804-gracerichmond
Episcopal Diocese of Virginia - Holy Comforter, Richmond	reg-ediovirginia-804-holycomforterrichmond
Episcopal Diocese of Virginia - Holy Comforter, Vienna	reg-ediovirginia-804-comfortervienna
Episcopal Diocese of Virginia - Immanuel Church-on-the-Hill, Alexandria	reg-ediovirginia-703-immanuelalexandria
Episcopal Diocese of Virginia - Immanuel, Old Church, Mechanicsville	reg-ediovirginia-804-immanuelmechanicsville
Episcopal Diocese of Virginia - Kingston Parish, Mathews	reg-ediovirginia-804-kingstonmathews
Episcopal Diocese of Virginia - La Iglesia de San Jose, Arlington	reg-ediovirginia-804-sanjosearlington
Episcopal Diocese of Virginia - Leeds Church, Markham	reg-ediovirginia-540-leedsmarkham
Episcopal Diocese of Virginia - McIlhany Parish, Charlottesville	reg-ediovirginia-804-mcilhanycharlottesville
Episcopal Diocese of Virginia - Non-Parochial Clergy, other than Church Schools	reg-ediovirginia-190-nonparochial
Episcopal Diocese of Virginia - Olivet Church, Alexandria	reg-ediovirginia-804-olivetalexandria
Episcopal Diocese of Virginia - Piedmont/Bromfield Parish, Madison	reg-ediovirginia-540-piedmontbromfieldmadison
Episcopal Diocese of Virginia - Pohick Church, Lorton	reg-ediovirginia-703-pohicklorton
Episcopal Diocese of Virginia - Shrine Mont, Main Staff	reg-ediovirginia-703-shrinemainstaff
Episcopal Diocese of Virginia - Shrine Mont Camps	reg-ediovirginia-181-shrinemontcamps
Episcopal Diocese of Virginia - St. Aidan's, Alexandria	reg-ediovirginia-703-aidanalexandria

Episcopal Diocese of Virginia - St. Alban's, Annandale	reg-ediovirginia-703-albanannandale
Episcopal Diocese of Virginia - St. Andrew's, Arlington	reg-ediovirginia-703-andrewarlington
Episcopal Diocese of Virginia - St. Andrew's, Burke	reg-ediovirginia-703-andrewburke
Episcopal Diocese of Virginia - St. Andrew's, Richmond	reg-ediovirginia-andrewrichmond
Episcopal Diocese of Virginia - St. Anne's Parish, Scottsville	reg-ediovirginia-804-annescottsville
Episcopal Diocese of Virginia - St. Anne's, Reston	reg-ediovirginia-840-annereston
Episcopal Diocese of Virginia - St. Barnabas', Annandale	reg-ediovirginia-703-barnabasannandale
Episcopal Diocese of Virginia - St. Bartholomew's, Richmond	reg-ediovirginia-804-bartholomewrichmond
Episcopal Diocese of Virginia - St. Christopher's, Springfield	reg-ediovirginia-703-christopherspringfield
Episcopal Diocese of Virginia - St. David's, Ashburn	reg-ediovirginia-703-davidashburn
Episcopal Diocese of Virginia - St. David's, Aylett	reg-ediovirginia-804-davidaylett
Episcopal Diocese of Virginia - St. Dunstan's, McLean	reg-ediovirginia-804-dunstanmclean
Episcopal Diocese of Virginia - St. Francis', Great Falls	reg-ediovirginia-703-francisgreatfalls
Episcopal Diocese of Virginia - St. Gabriel's, Leesburg	reg-ediovirginia-804-gabrielleesburg
Episcopal Diocese of Virginia - St. George's, Arlington	reg-ediovirginia-703-georgearlington
Episcopal Diocese of Virginia - St. George's, Fredericksburg	reg-ediovirginia-540-georgefredericksburg
Episcopal Diocese of Virginia - St. James' , Leesburg	reg-ediovirginia-703-jamesleesburg
Episcopal Diocese of Virginia - St. James' , Mt. Vernon, Alexandria	reg-ediovirginia-840-jamesmtvernon
Episcopal Diocese of Virginia - St. James' Church, Warrenton	reg-ediovirginia-540-jameswarrenton
Episcopal Diocese of Virginia - St. James the Less, Ashland	reg-ediovirginia-804-lessashland
Episcopal Diocese of Virginia - St. James', Louisa	reg-ediovirginia-804-jameslouisa
Episcopal Diocese of Virginia - St. James', Montross	reg-ediovirginia-804-jamesmontross
Episcopal Diocese of Virginia - St. James's, Richmond	reg-ediovirginia-804-jamesrichmond
Episcopal Diocese of Virginia - St. John's, Arlington	reg-ediovirginia-840-johnarlington
Episcopal Diocese of Virginia - St. John's, Centreville	reg-ediovirginia-703-johncentreville
Episcopal Diocese of Virginia - St. John's, Columbia	reg-ediovirginia-804-johncolumbia
Episcopal Diocese of Virginia - St. John's, King George	reg-ediovirginia-804-johnkinggeorge
Episcopal Diocese of Virginia - St. John's, McLean	reg-ediovirginia-703-johnmclean
Episcopal Diocese of Virginia - St. John's, Richmond	reg-ediovirginia-804-johnrichmond
Episcopal Diocese of Virginia - St. Luke's, Charlottesville	reg-ediovirginia-804-lukecharlottesville
Episcopal Diocese of Virginia - St. Luke's, Wellington, Alexandria	reg-ediovirginia-703-wellingtonalexandria
Episcopal Diocese of Virginia - St. Margaret's School	reg-ediovirginia-840-margaretsschool
Episcopal Diocese of Virginia - St. Margaret's, Woodbridge	reg-ediovirginia-846-margaretwoodbridge

Episcopal Diocese of Virginia - St. Mark's, Alexandria	reg-ediovirginia-703-markalexandria
Episcopal Diocese of Virginia - St. Mark's, Richmond	reg-ediovirginia-804-markrichmond
Episcopal Diocese of Virginia - St. Martin's, Richmond	reg-ediovirginia-804-martinrichmond
Episcopal Diocese of Virginia - St. Mary's, Arlington	reg-ediovirginia-703-maryarlington
Episcopal Diocese of Virginia - St. Mary's, Richmond	reg-ediovirginia-804-martinrichmond
Episcopal Diocese of Virginia - St. Matthew's, Richmond	reg-ediovirginia-804-matthewrichmond
Episcopal Diocese of Virginia - St. Matthew's, Sterling	reg-ediovirginia-703-matthewsterling
Episcopal Diocese of Virginia - St. Michael's, Arlington	reg-ediovirginia-703-michaelarlington
Episcopal Diocese of Virginia - St. Patrick's, Falls Church	reg-ediovirginia-840-patrickfallschurch
Episcopal Diocese of Virginia - St. Paul's Episcopal Church, Haymarket	reg-ediovirginia-717-paulhaymarket
Episcopal Diocese of Virginia - St. Paul's Memorial, Charlottesville	reg-ediovirginia-434-paulcharlottesville
Episcopal Diocese of Virginia - St. Paul's, Alexandria	reg-ediovirginia-703-paulalexandria
Episcopal Diocese of Virginia - St. Paul's, Hanover	reg-ediovirginia-840-paulhanover
Episcopal Diocese of Virginia - St. Paul's, Ivy	reg-ediovirginia-804-paulivy
Episcopal Diocese of Virginia - St. Paul's, Millers Tavern	reg-ediovirginia-804-paulmillerstavern
Episcopal Diocese of Virginia - St. Paul's, Nomini Grove, Montross	reg-ediovirginia-804-paulnominigrove
Episcopal Diocese of Virginia - St. Paul's, Owens, King George	reg-ediovirginia-840-paulowens
Episcopal Diocese of Virginia - St. Paul's, Richmond	reg-ediovirginia-804-paulrichmond
Episcopal Diocese of Virginia - St. Peter's in the Woods, Fairfax Station	reg-ediovirginia-703-peterfairfaxstation
Episcopal Diocese of Virginia - St. Peter's, Arlington	reg-ediovirginia-840-peterarlington
Episcopal Diocese of Virginia - St. Peter's, Montross	reg-ediovirginia-804-petermontross
Episcopal Diocese of Virginia - St. Peter's, New Kent	reg-ediovirginia-840-peternewkent
Episcopal Diocese of Virginia - St. Peter's, Purcellville	reg-ediovirginia-540-peterpurcellville
Episcopal Diocese of Virginia - St. Philip's, Richmond	reg-ediovirginia-804-philiprichmond
Episcopal Diocese of Virginia - St. Stephen's and St. Agnes School	reg-ediovirginia-840-stepensagnesschool
Episcopal Diocese of Virginia - St. Stephen's, Catlett	reg-ediovirginia-804-stephencatlett
Episcopal Diocese of Virginia - St. Stephen's, Culpeper	reg-ediovirginia-804-stephenculpeper
Episcopal Diocese of Virginia - St. Stephen's, Heathsville	reg-ediovirginia-804-stephenheathsville
Episcopal Diocese of Virginia - St. Stephen's, Richmond	reg-ediovirginia-804-stephenrichmond
Episcopal Diocese of Virginia - St. Thomas' , McLean	reg-ediovirginia-thomasmclean
Episcopal Diocese of Virginia - St. Thomas', Orange	reg-ediovirginia-804-thomasorange
Episcopal Diocese of Virginia - St. Thomas', Richmond	reg-ediovirginia-804-thomarichmond
Episcopal Diocese of Virginia - St. Timothy's, Herndon	reg-ediovirginia-703-timothyherndon

Episcopal Diocese of Virginia - The Falls Church, Falls Church	reg-ediovirginia-804-fallschurch
Episcopal Diocese of Virginia - Trinity, Arlington	reg-ediovirginia-703-fallschurchfallschurch
Episcopal Diocese of Virginia - Trinity, Fredericksburg	reg-ediovirginia-540-trinityfredericksburg
Episcopal Diocese of Virginia - Trinity, Upperville	reg-ediovirginia-540-trinityupperville
Episcopal Diocese of Virginia - Varina Church, Richmond	reg-ediovirginia-804-varinarichmond
Episcopal Diocese of Virginia - Ware Church, Gloucester	reg-ediovirginia-804-warechurchgloucester
Episcopal Diocese of Virginia - Westover Church, Charles City	reg-ediovirginia-804-westovercharlescity
Episcopal Diocese of Virginia - St. Mary's Whitechapel, Lancaster	reg-ediovirginia-703-marywhitechapel
Episcopal Diocese of Virginia - Trinity Episcopal, Lancaster	reg-ediovirginia-703-trinitylancaster

Misconduct Prevention Training (Safe Church, Safe Communities) - Course Selection
(Revised Praesidium Safe Church Training: In accordance with the 2023 General Convention Resolution A064: Promote the Adoption and Use of Revised Praesidium Safe Church Training)

Praesidium Academy Module title to use		Safe Church, Safe Communities: Introduction & Theological Background	Safe Church, Safe Communities: Organizational Rule & Policies	Safe Church, Safe Communities: Healthy Boundaries	Safe Church, Safe Communities: Power and Relationships	Safe Church, Safe Communities: Abuse & Neglect	Safe Church, Safe Communities: Inclusion	Safe Church, Safe Communities: Pastoral Relationships	Safeguarding God's People: Preventing Sexual Harassment for Managers &	Safeguarding God's People: Preventing Sexual Harassment for Workers	Safe Church, Safe Communities: Bullying	Duty to Report: Mandated Reporter
Clergy	Bishops Priests Deacons Retired Clergy Postulants Seminarians	R	R	R	R	R	R	R	R		R	R
Children's Ministry Worker or Volunteer	Children's Minister Children's Choir Director Sunday School Nursery Workers or Volunteers Parent Helper Youth Volunteers	R	R	R	S	R	R		R (for those with Supervisory responsibilities)	R	R	R
Youth Ministry Worker or Volunteer	Youth Minister Youth Choir Director Sunday School Acolyte Leader Camp Counselor Small Group Leader Counselor-in-Training Youth Volunteers Confirmation Mentor	R	R	R	S	R	R	R	R (for those with Supervisory responsibilities)	S	R	R
Elected Positions	Elected Positions Treasurer Vestry Wardens Convention Delegates	R	R	R	R	S	R	R		R	R	R
Key Holders	Altar Guild Building Hosts Renters	R	R	R								R
Lay Leadership	Eucharistic Visitors Stephen Ministers Small Group Leaders Eucharistic Ministers Unpaid Church Staff	R	R	R	R	R (for those who do home and/or hospital visits)	R	R		R	R	R
Other Paid Church Staff	Adult Choir/Music Directors Vergers Sextons Administrators	R	R	R	R	S		R		R	R	R

Praesidium Academy Module title to use		Safe Church, Safe Communities: Introduction & Theological Background	Safe Church, Safe Communities: Organizational Rule & Policies	Safe Church, Safe Communities: Healthy Boundaries	Safe Church, Safe Communities: Power and Relationships	Safe Church, Safe Communities: Abuse & Neglect	Safe Church, Safe Communities: Inclusion	Safe Church, Safe Communities: Pastoral Relationships	Safeguarding God's People: Preventing Sexual Harassment for Managers &	Safeguarding God's People: Preventing Sexual Harassment for Workers	Safe Church, Safe Communities: Bullying	Duty to Report: Mandated Reporter
Other Youth & Children's Ministries	Day Camp staff (minors & adults)	R	R	R	R	R	R	R	R (for those with Supervisory responsibilities)	R	R	R
	VBS Volunteers											
	Sleepover Chaperones											
	Camp Staff (minors & adults)											
	Adult Leaders and Volunteers for Chartered Scouting Troops (BSA, GSA, Campfire, etc.)											
School Staff (Preschools, Day Cares, Elementary, High Schools) These courses are recommended in addition to any trainings required by local regulations.	Administration & Staff	R	R	R	R	R	R	R	R (for those with Supervisory responsibilities)	R	R	R
	Teachers, Classroom Aides, & Library Staff											
	Chaplains (both lay and ordained)											
	Athletic Staff (Coaches, Assistants, Trainers, etc)											
	Support Staff (eg. Cafeteria staff, bus drivers, custodial, security, etc)											
	Empolyees & Volunteers											
	Before & After School Care/Program Staff											
	Parent Volunteers											
	Board of Directors											

R= Recommended
S= Suggested