



Annual Report Form for Non-Parochial Clergy

Non-Parochial Clergy are priests or bishops (retired or not retired) who are not assigned to a congregation in the Diocese of Virginia and who do not have a Letter of Agreement signed by the Bishop during a portion of the calendar year. These clergy are required by canon (Title 1, Canon 6.2) to keep the Bishop apprised of their ongoing ministry. "Every Bishop, Presbyter, or Deacon whose report is not included in a parochial report shall also report on the exercise of such office, and if there has been none the courses or reasons which have prevented the same." *Note: Deacons, by definition, cannot be non-parochial in the Diocese of Virginia since they are appointed by the bishop to serve in congregations.*

Non-Parochial Clergy are required to complete this report form and return it to the Office of the Bishop by January 10 of each year.

Download and save completed form and send a copy of it to the Office of the Bishop:

Email: Bishopsoffice@episcopalvirginia.org

Mail: Bishop's Office, Diocese of Virginia, 110 W. Franklin Street,
Richmond, VA 23220

Clergy name:

Home address:

City:

State:

Zip:

Preferred email address:

Phone numbers: Cell:

Home:

Office:

Preferred phone number:

Are you retired?

Diocese where you are canonically resident (if other than Virginia):

Briefly describe how you are currently exercising your ordained ministry in the church and in the world (you may attach a separate statement):

Please indicate below the number of each kind of service at which you officiated or assisted:

Holy Eucharists celebrated: _____ Holy Eucharists assisted: _____

Morning Prayer officiated: _____ Evening Prayer officiated: _____

Sermons preached: _____

Baptisms (Infant or Child): _____ Baptisms (Adult): _____

Marriages: _____ Burials: _____

Other (describe below): _____

Please list the congregation(s) in the Diocese of Virginia you have served during this calendar year:

Church Name & Location: _____

Church Name & Location: _____

Church Name & Location: _____

If no official acts of ministry were reported during the calendar year, please state reasons:

If there is anything else you would like the Bishop to know about your ministry, please attach a separate statement.

Signature: _____

Date: _____

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